



**MINUTES OF EXECUTIVE COUNCIL COMMITTEE MEETING 3PM
WEDNESDAY 26TH AUGUST 2020, CROMWELL**

Present: Paul Bisset (Chair & note taker), Scott Sutherland, Steve Osborne (arrived 3:45), Shane Bingham (left 4pm), Kieron Ingram

Apologies: Raewyn Murray Secretary/Treasurer

Previous Minutes:

Reviewed previous minutes from 8th of July 2020, matters arising:

- Key Contacts:– *not actioned yet, on to do list*
- Record of Contact: – *not actioned yet, on to do list. Paul Bisset summarised activity with councils etc below*
- QLDC 3W Panel: *actioned see below*
- Flyer: *actioned see below*

Activity:

CODC – emailed flyer to CEO Sanchia Jacobs and GM of Infrastructure Julie Muir. - some discussions with Julie Muir since , funding from 3 water reform available to carry out some 3w projects. Working on a Calendar of works but subject to central govt funding criteria etc so difficult to pin time frame down.

QLDC – emailed flyer to CEO Mike Theelen, GM of Infrastructure Peter Hansby, Capital Programme Manager Gareth Noble, Procurement Manager Geoff Maymar and Safety Manager Allan Thomas:

Positive feedback received.

Allan Thomas has some H&S he may wish to engage the CCNZ on at a meeting PB met with Geoff Maymar earlier in the day, following are the main points:

- Regarding the \$85m stimulus package, procurement still being works on, should have something in a couple of weeks.
- 3W Panel and using local contractors – difficult to determine what is local as everyone has different views on this. Although a desirable outcome of the panel 3W works is use of local subcontractors. Geoff suggested the best way for contractors to get work from the Panel is to approach the contractors on the panel directly.
- Possibility of presenting at our general meeting in Queenstown on the 16th of September, if not ready then possibly some representation from the panel members could provide some information on upcoming 3w projects and how best CCNZ Members can get engaged.

DCC – emailed flyer and CCNZ Healthy Market statement to Chris Jones, 3W Contract delivery manager, Tom Dyer 3W Group Manager & Serge Kolman Procurement Manager:

Chris recently went of Paternity leave, PB has meeting on Friday the 28th of August with Serge to discuss healthy market and opportunity's for smaller contractors in proposed 3W agreement.

NZTA – emailed flyer to Graeme Hall & Simon Underwood – yet to receive a response.

CDC and WDC – no action to date

QLDC Procurement & Civil Construction letter

- Discussed at length.
- CCNZ Healthy Market statement distributed to members of the committee.
- The main concerns were:
 - lack of visibility of council forward work programmes. Note: both CODC and QLDC have acknowledged this and are both working to improve in this area, it is difficult at present to confirm as funding comes from various areas (rates, agencies, central govt) all of which is changing due to the effects of covid.
 - not being involved in discussions around procurement methods with the QLDC,
 - local contractors missing out on works by small margins to contractors outside of the region.
- Outcomes:
 - Meeting to be arranged with this committee, Paul Horrell and Peter Silcock to discuss approach to QLDC. PB to discuss with Peter Silcock and arrange a suitable time.
 - Steve and Scott to put ideas down on paper on thoughts on procurement ideas that can be discussed at the above meeting and potentially taken to the QLDC.
 - Noted that Project information and time frames is usually stated in councils Annual Plans, and spending for projects passed at council meetings, all of which are publicly available on the Councils website.

General:

- General meeting dates are pencilled in as 16th of September in Queenstown and 24th of September in Dunedin. Aiming to have representation of QLDC or 3w Panel at Queenstown meeting and DCC at Dunedin Meeting – both TBC.
- Workloads in the private market are starting to pick up again, it was mentioned that possibility some contractors within the committee could become too busy to price QLDC works that pop up out of the blue over the coming months. Members need to be cognisant that one of the main reasons the 3W panel was formed was to ensure the QLDC had surety in the contracting market to be able to deliver the 3W programme.
- Three water reform information to be sent to Raewyn for distribution -PB

Meeting ended 4:30pm, Next meeting: TBC